

Braishfield Village Association
Minutes of a Meeting 25 November 2019

Present: Ian Jeffery, Julie Kemp, Mike Stubbs, Jill Briggs, Wendy Dolby-Stevens, Carolyn Ward, Margaret O'Keefee, Kevin Freemantle, Lucas Marshall

1. Apologies received from Sheila Still.
1. Minutes of 9 September 2019 approved.
2. Matters arising and not covered elsewhere in agenda
 - 2.1. Website software package (*covered under item 8*)
 - 2.2. 22 July 2019 minutes updated to website (done)
 - 2.3. Flyers for Christmas event, Santa's helpers etc (*covered under item 12*)
 - 2.4. Braishfield Festival 2020 (*covered under item 12*)
 - 2.5. Donation to BUMS £100, check with Sheila if processed.
2. Correspondence - Thank you card and donation received from villagers who have left the area and who wish to cancel their village magazine request.
3. Chairman's report - Query had been raised about the promptness of delivery of the Village News but as this is subject to an agreement with the Printers, we are restricted anyway. Suggestion that we upload the latest issue onto the website as soon as it is available. *Action Wendy.*
4. Financial Report - Cash at bank £6,015.41. Outstanding invoices £108.00. As our current auditor has now left the village and subsequently stepped down from the position, we need to appoint a new auditor and a volunteer has been found. He is a retired solicitor, named William J Miller and is a family member of Sheila. All agreed to appoint him.
5. Village News - Bumper issue this time! Three new advertisers interested. The back page is selling well. Brief discussion about needing some back-up person sometime. Ian and Wendy to meet with Sheila regarding streamlining the advertising/payments process. (*Action Ian, Wendy & Sheila*). Discussed whether there was any interest from the committee in handling the adverts (approx 20 hours per issue). No interest expressed. Julie has agreed to take over the collection of the News from the printers.

6. Village website - Discussion about how things are progressing. At the moment Chris Balchin is still managing the website. Currently looking at WordPress for which there will be an ongoing charge of approximately £7.00 per month for support. Peter Quarendon will get involved in helping to transfer the information across. Jill Briggs to send September minutes to Chris for the website now that they have been agreed. *Action Jill.*
7. Village Network - Nothing to report.
8. Village diary - Brief discussion regarding duplication of effort with the Village News but it was agreed to leave things as they stand.

1. Parish Council matters

1.1. Planning issues/developments - Planning application for 14 houses submitted for Cupernham Lane.

1.1. By-laws for Recreation Ground update? No news.

1.2. Pavement from the Dog & Crook - Other than the mud and tricky traffic negotiations, nothing to report.

1.3. Speeding : PCC sub committee - HCC reporting back in January.

1.4. Emergency Action Plan - No further meetings are arranged as yet.

3. Events

Christmas Singalong

- Minutes of meeting for Singalong on 10 December previously circulated.
- Outstanding action points:
 - **Available helpers - Ian, Julie, Sheila, Jill, Margaret, Lucas and Carolyn (from 5.00pm) Meet up between 2.30/3.00 (after committee room is vacated)**
 - Gazebos: able to use Jill's, Wendy's. Agreed to purchase an 'easy up' gazebo. *Action Sheila.*
 - Decorated tree in foyer. Ian will sort this. *Action Ian.*
 - Any other extension leads welcome
 - Offers of camping lamps to provide extra lighting in gazebos
 - Raffle ticket sales - Margaret.

- Jill and Kevin to hand out flyers to Brownies and Beavers. Wendy to circulate PDF file for printing. *Action Jill, Kevin, Wendy.*
- **Put advert on notice boards - ?? Any offers for printing/putting up??**
- Lucas organise purchasing items for mulled cider. (*Action Lucas*)
- Purchase plastic wine glasses from Amazon (*Action Julie/Jill/Sheila*)
- Book stall - We have about 50 books, Carolyn will man this stall. Margaret has some to donate. *Action Julie & Margaret*
- Advert in village magazine. Done.
- Raffle prizes: 1st prize £50 cash. 2nd prize £30 shop voucher. 3rd prize £20 pub dinner voucher. Not sure if the shop has been asked yet about the shop voucher and not sure which pub the dinner voucher is for. Julie to follow-up with Sheila. (*Action Julie & Sheila.*)

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Braishfield Festival 2020

Updates/progress.

After some discussion, we confirmed our choice of venue to be the Social Club. It was felt that as this event was going to be very expensive for the BVA to put on, we need to be able to charge an entrance fee for this and with the Recreation ground being a public space, we are not able to do that if we were to hold it there. Additionally, given that it will probably be advertised as a 'music festival' we need to be able to police it safely and therefore, it will be a ticketed event (something else that we are not able to implement on the Recreation ground). The Social Club also has the added benefit of a bar with bar staff so we will not have to find 'volunteers' to do this job, leaving the committee to manage the event. The Committee took a vote and the majority decided to go with the Social Club.

All committee members to listen to "Harping On", "Trav Cats" and "Little Dave" and feed back to Ian by 6 December. (*Action All*)

Confirmed groups/bands.

Spitfire Sisters

The Elderly's

Dirty Cash

Jeremy North

Also possibly Oliver Robinson's daughter?

Agreed that we will need to provide a sound system.

13. Annual General Meeting - Tuesday 21 January. 7.00pm - 9.00pm. Committee Room booked. Item in forthcoming Village News. Villagers to be informed through network by **28 December**. Apologies received in advance from Jill Briggs. *Action Ian/Jill/Mike*
9. Any other business - New Year's Day walk. Mike has agreed to organise. David Robinson has agreed to us serving refreshments near his drive (Ian will organise the refreshments and serve them this year). Wheatsheaf have been informed. *Action: Mike & Ian.*
10. Date of next meeting, 3 February 2020 at Wendy's house. 7.00pm.