

**Braishfield Village Association
Meeting 13 May 2019
Sheila Still's house**

Minutes

Present: Ian Jeffrey, Sheila Still, Wendy Dolby-Stevens, Julie Kemp, Margaret O'Keeffe, Mike Stubbs

1. Apologies - Carolyn Ward, Jill Briggs
2. Minutes of last meeting - Agreed.
3. Matters arising

Completed:

- A. Ian to include a thank you for all donations received to date. **Action: Ian - Completed**
- B. Ian to check on latest burglaries and highlight any issues in his Chairman's piece. **Action: Ian - Completed**
- C. Ian to explain who is doing what in terms of Email, Website and Diary.
Action: Ian - Completed
- D. Village News - Wendy to update details on cover regarding who is maintaining the diary and email network. **Action: Wendy - Completed**
- E. Village News - Front cover, photograph of recent event; suggested Social Contact recent get together in Church Room. Wendy to ask Hazel Prince.
Action: Wendy – Completed
- F. Ian to ask Chris for map of cabinet numbers. **Action: Ian.- Completed, Chris's reply was:**

Cabinet 4: Near the War Memorial, serves Church Lane, Dummers Lane, Dores Lane, Pucknall and Slackstead

Cabinet 5: Near the Newport, serves that end of Newport Lane, Lower Street, Eldon Lane, top of Kiln Lane and west Paynes Hay Road

Cabinet 6: Near the Tel box library, serves Braishfield Road down to Hill View and Blackthorn Close, up to Jimmy's, part of Newport Lane and Farley

Cabinet 7: Opposite the Wheatsheaf, serves the rest of Braishfield Road to Crookhill, Megana Way and Common Hill Road

Hope that helps. The boundaries I do not know exactly as I would need to search all the tel. numbers in the vicinity

G. Braishfield Family Fun Day - Poster agreed with a few amendments. Black & white poster for April issue and colour poster for June issue. Action: Jill.

Completed – a colour poster was used on the back of the last BVN and will be repeated.

H. Speeding : PCC sub committee - Michael was at the meeting, report to follow. Action: Michael - Completed

I. Emergency Action Plan - Ian was attending a meeting 20/3/2019. Report to follow. Action: Ian - Completed

J. Chris's leaving do - Jill to check when Chris joined. Action: Ian/Jill - Completed, Chris joined the BVA in 2007. See also 'Events' below.

Carried forward:

K. Committee member vacancy - Ian will highlight the need for another member in his piece 'from the Chairman' in the BVN. Action: Ian – completed, but Wendy will draft a more humorous advert for the next BVN. Action: Wendy

L. Village News - Discussed the option of offering a colour advert for the back cover to any advertisers. Cost would be £40 for one off or £200 for the year. Wendy to publicise and include advert on facebook and email network.

Action: Wendy - Ongoing

M. Village website - Need to find a replacement for Chris. Ian will speak to Chris about what the role is and level of commitment that is required to take it over.

Action: Ian – Ian has spoken with Chris who is happy to continue in the interim, but Ian to arrange a meeting to discuss options

N. Village Diary - Jill and Wendy to meet to discuss how we could combine the diary with the village poster which is put up around the village detailing forthcoming events. Action: Jill & Wendy – Ongoing

O. Family Fun Day - use of the pavilion toilets [need to ask permission] and freezer? Otherwise use Sheila's freezer for ice creams. Action: Ian See below

P. Ian will ask about the shop opening on Saturday afternoon.

Action: Ian – Asked, but no response as yet. Ian will follow-up.

Q. Braishfield Festival 2020 : Suggested date of 13 June 2020. Committee to check with other possible event clashes. Jill to ask permission to use Rec from Parish Council. Action: Jill. Ongoing

4. Correspondence - none

5. Village News – The Family Day advert on the back of the magazine was well received. Also, it was agreed that a photo of the recent tractor show would appear on the cover on the next one. Cut-off date is Friday 24th May.

6. Village Network - No report

7. Village website – Ian spoke with Chris Balchin just prior to the meeting who mentioned that he was happy to continue updating the website until a replacement is found. Ian confirmed that there is an interested party and will contact Chris to discuss. Action: Ian

8. Village Diary – nothing to report.

9. Financial Report: The account is currently in credit £6,748.20.

10. Parish Council matters

a. Overview of Annual Parish Assembly, held on 1th May – Ian, Julie and Michael all attended and confirmed:

- i. the proposed by-laws for the Recreation Ground (and likely changes following feedback at the meeting);
- ii. that Mike Edwards had stepped down, with Sally Yalden taking his place and
- iii. details of the pavement from the Dog and Crook to the Hilliers roundabout, which will include a raised pavement and improved drainage. There will also be improvements to the pavement south of the roundabout to make this a dual purpose cycle/ walkway.

b. Planning issues: None to report.

c. Speeding: Michael provided an update on progress so far, with a walk-through of Braishfield being held with a member of the council. Several 'issues' were identified with 'soft measures' likely to be put in place to discourage speeding. Unfortunately, implementing things like 'build-outs' from the pavement are extremely costly, but road markings are being considered.

It was also suggested that 'Slow Horses' signs be erected through the village. Michael will carry this forward to the next meeting.

d. Emergency Action Plan: Ian provided details including:

- i. This is progressing well with the plan drafted and a run-through completed in the form of a practice emergency situation.
- ii. Grants are in the process of being applied for to cover the cost of the generator, hard-standing and additional equipment, such as fluorescent jackets.

- iii. There will be a further test and once the plan has been agreed by the working party, it will be passed to the Parish Council for agreement and adoption.
- iv. There are then further stages being it can be finally implemented with a likely live date in 3-4 months' time.

11. Events

A. Chris's leaving do

- a. Ian had spoken with Chris and an evening do was suggested. A provisional date of Monday 17th June at 7:00pm in a local pub would be arranged. Julie to find out if the Wheatsheaf would be able to provide food. Once known, Ian to contact Chris to make arrangements. **Action: Julie/Ian**
- b. Others to invite include George and Liz Elliott, Jimmy and Alison Chestnut, David and Viv Robinson and graham and Jane Bennett. Once the date and venue are confirmed, Ian to invite. **Action: Ian**

B. Braishfield Family Fun Day: 6 July

- a. It was agreed that a sub-committee of Ian, Julie and Shiela will meet at Ian's on the 28th May to finalise the plan for the day. A separate note will be issued after that date.
- b. In the meantime, posters will be printed and pinned on all village notice boards. **Action: Wendy**
- c. Julie has spoken with Les who has advised that the mobile bar is no longer available (having been sold!) but he could open the Social Club.
- d. Margaret will check with Sharon regarding use of the pavilion for serving drinks, if there's a freezer available and use of the toilet facilities.
- e. Julie will check with Malcolm Baker regarding the Frisbee, Ian will check with the football team, Jill to check about cricket and brownies. **Action: Julie, Jill and Ian.**
- f. It was also suggested to include a tug of war, badminton (borrow the Village Hall net?) and a treasure hunt. **Action: Sub-committee**

C. Braishfield Festival 2020: Suggested date of 13 June 2020.

- a. Julie will check to see if the Spitfire Sisters are still available and book the trio with piano. **Action: Julie**

- b. Ian confirmed that Ian Knights had been in contact regarding the use of the facilities for the Sunday for a jazz concert. This will be a separate event but will form part of a festival weekend.
- c. It was suggested that we ask the residents what they'd like included, if they can suggest any bands, etc. **Action: Ian** to design an article for the BVN.
- d. If not already booked, the Village Hall is to be reserved for the Saturday (13th June 2020). **Action: Jill**

14. Any other business:

- a. Sheila to contact Peter Quarendon to confirm that the Church Room is no longer required for Sunday 16th June and to seek a refund of the amount paid.
- b. Two flags have been purchased by the BVA showing the Oak Tree design. These are available to the village to be flown at any suitable event. Tim Howkins is storing them and will raise them whenever requested to do so. They will be required for the Family Fun Day. **Action: Ian**
- c. Sheila advised that the Braishfield School Association took part in a relay marathon. It was agreed that the BVA would donate £100 to their chosen cause. **Action: Sheila**
- d. The idea of having a Welfare Officer was discussed but it was suggested that all committee members listen out for any news around the village as it is possible that a few incidents recently may have been missed. **Action: All**

15. Date & venue of next meeting: July 22nd 7.00pm at Ian's.